



GLOBAL CLEANTECH INNOVATION PROGRAMME (GCIP)

Call for Proposals (CfP) Instruction Manual

GLOBAL CLEANTECH INNOVATION PROGRAM (GCIP) CALL FOR PROPOSALS ADVERT/ INSTRUCTION MANUAL

1.0 General Information

This is a call for proposal for innovative clean-tech enterprises to receive seed funding for business upscale. As part of the post-accelerator stage of the program, assistance in four related but not necessarily linear dimensions: advanced business growth and commercialization, investment readiness, market readiness, and technology readiness. Tailored financial assistance is to be provided to enterprises based on evidence of sales traction, financial profitability, problem solving ability and strong commitment to business continuity.

2.0 Lots Categorization

In line with this, clean-tech innovations are broadly categorized into six (6) lots representing eligible technologies for the GCIP project. Each SME is to select from one (1) Lot that best describes the solution they are offering.

LOT 001: Energy Efficiency Innovations

LOT 002: Innovations in Waste Beneficiation

LOT 003: E-mobility innovations

LOT 004: Renewable Energy Innovations

LOT 005: Innovations in Green Buildings

LOT 006: Innovations in advanced Materials and Chemicals

3.0 Who can apply

- The grant framework is primarily targeted at incubated enterprises and as such, priorities would be given to enterprises that have scaled through acceleration with verifiable and performance-based evidence from reputable incubation hubs.
- The grant is primarily targeted at Small and Medium Enterprises, (most preferably 0-5 years)
- Female headed & Youth-led enterprises are strongly encouraged to apply.

4.0 How do I apply

1. Upon publication of adverts, a link would be provided to the official designated GCIP website, where the advert/instruction manual would be displayed
2. Enterprises are required to read through the instruction manual and ensure they are grant eligible candidates
3. Interested applicants must **email their CAC,TIN certificates along with evidence of registration with a reputable incubation hub in Nigeria** (please see parameters

- defined in clause 6.1(3) to gcip.nigeria@rea.gov.ng
4. Subject of the email should read “**Your Company Name**”, **Submission for the GCIP SME Acceleration Fund**.
 5. Upon verification of documents, a member of the Project Implementation Unit would acknowledge and reply with a mail containing the CfP package.
 6. The CfP Package contains: The Instruction Manuals, Application Templates and Financial Model.
 7. Enterprises are required to download and complete all attached templates as clearly as possible, then
 8. You are required to mail in separately all outlined documents under the eligibility criteria section of the business plan template. Create a folder titled (“Your Company name, Eligibility documents folder) and upload all eligibility documents there.
 9. You are also required to use the same format (“Your Company name, Support documents folder) for the support documents, and create an accessible link to each supporting documentation where necessary.
 10. Upload completed templates (which would contain Application letter, business plan, financial model, eligibility documents and support documents) to gcip.nigeria@rea.gov.ng
 11. The subject of the email should read “Your company name” submission for the GCIP REA SME Acceleration fund.
 12. Wait to receive confirmation of your application

5.0 How long would the process take

1. Upon advert publication, a window period of (**3 weeks**) would be allowed for the completion of applications.
2. Applications would not be received upon closure of deadlines for submission
3. Extension of application timelines would only be observed upon justifiable observations to be defined by the Project Management Unit. In the event of Timeline extensions, notices would be published on the website and social media handles
4. Evaluation commences immediately after application deadlines.
5. Submissions after the final deadline of application would be rejected by the grant evaluation committee.

6.0 What documents do I need to apply

6.1 Eligibility Documents

1. Evidence of Registration of business name with Corporate Affairs Commission (CAC)
2. Evidence of Registration with a relevant tax authority in Nigeria with tax Identification number (TIN)
3. Evidence of registration with a reputable Nigerian Incubation Hub (Either a certificate or a reference letter from a recognized incubation/innovation/acceleration hub, written on their letterhead, duly signed by a management staff and stamped with a company stamp)
4. Statement of financial Affairs prepared, signed and stamped by a Chartered Accountant. (3 years best applicable)
5. Sworn Affidavit:

- a) That the company is not in receipt of or the subject of any form of insolvency or bankruptcy, proceedings or the subject of any form of winding up petition or proceedings;
 - b) not have any director who has been convicted in any country for any criminal offense relating to fraud or financial impropriety in any country;
 - c) accompany bid with an affidavit disclosing whether or not any GCIP implementing or executing entity member of staff or project steering committee member is a former or present director, shareholder or has any pecuniary interest in the SME;
 - d) confirming that all information presented in its bid are true and correct in all particulars;
6. Memorandum of Understanding (MoU) for each JV Partner should be provided for Joint Venture (JV) Partnership,
 7. Duly executed Power of attorney or Board Resolution authorizing a designated owner/co-owner of the company to act as a representative and to bind the company by signing all bids, contract agreement, and other documents with REA on behalf of the company, duly signed by the chairman and secretary
 8. Provide 2 reference letters from a professional contact who has known the applicant for over 2 years
 9. Covering/forwarding letter on the company's letterhead Paper, bearing among other things the Registration Number (RC) as issued by Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferable mobile No,) and email address. The letterhead paper must indicate the names and Nationalities of the Directors of the Company at the bottom of the page duly signed by the authorized person of the company.

6.2 Business Plan Support/Reference Documents

10. Company Business plan/business model outlining the company's operational and service areas, strategy, target market, competitive analysis etc.
11. Demand Assessment Report with parameters included in the RfG template
12. Intellectual property, patent or application for patency or authority of the patent owners to demonstrate the technology.
13. Any obtained regulatory compliance document/ industry-specific permits e.g. renewable energy certifications, energy efficiency standards etc (attracts additional marks)
14. Sustainability and impact reports, i.e. documentation on how the company addresses environmental sustainability and its social impact aligning with the goals of cleantech innovation.
15. Any additional support documentation/links verifying claims that you have made in the GCIP Business plan template to make the grant evaluation committee feel more confident about your application (must be clearly stated as an additional document under the supporting documents segment. Attracts additional marks)

7.0 Important Information

1. Max Grant Ticket sizes of USD 20,000.00
2. The grant amount is to be used primarily for activities that relate to SMEs business upscale plan
3. Grant requests would be validated based on detailed narrative of the intended usage. Applications backed by a solid budget and other additional documentation provided to validate claims would be given priority.
4. The Grant evaluation committee reserves the right to dismiss applications or propose a reduction of grant amount, if the requested amount is not consistent with upscale activities.
5. Grants would be disbursed in milestones, as such, a realistic timeline for completion of activities must be provided by each SME. Applicable timelines would be embedded in the GCIP Business plan template.
6. Disbursements would be made in NGN (Naira) in CBN dollar to naira exchange rates.

8.0 Activities Supported by Grants

1. Scaling Operations
 - a. Manufacturing: These may include request for funding for scaling up production or
 - b. Procurement of equipment: these may include cost of procurements of goods and services directly linked to the upscale plan or project development
 - c. Shipping: these may include cost of shipping directly linked to upscale activities which may include shipping of equipment to site or warehouse.
2. Regulatory Approvals and compliance
 - a. Grant requests that include cost of attaining certifications and compliance i.e. financial support for securing necessary certifications or meeting regulatory requirements for cleantech products e.g. environmental standards, energy efficiency ratings etc.
 - b. Navigating policy and regulatory landscapes: providing resources to help startups understand and comply with local and international regulatory frameworks for clean technologies.
3. Prototyping and Product development
 - a. Funding to test working prototypes of cleantech solutions, allowing startups to refine their designs and prove feasibility.
 - b. Product Iteration: Support for iterative improvements based on feedback from initial users or test materials
 - c. Pilot Programs: Grants can fund pilot projects to expand cleantech innovations into a new market
4. Marketing and Branding
 - a. Digital Market and Outreach: Funding for digital marketing campaigns, content creation and online presence building to create brand awareness and attract early adopters

9.0 Date of Launch of The Call for Applications

The opening date for applications is **11th of May 2026**. The application window would span a period of **three (3)** weeks, ending on **12:00 pm 1st of June 2026**. Extension of application timelines would only be allowed upon justifiable observations to be defined by the Project Management Unit.